

Volunteers in the Hudson Public Library

Recognizing the need for volunteers from the public sector to extend the resources of the professional staff, help stretch a limited budget, and enhance public support, the Hudson Public Library will actively seek the assistance of willing participants.

The Director and Library Staff of the Hudson Public Library will:

Develop challenging and rewarding jobs:

The skill levels and abilities of volunteers will be properly utilized by the careful assignment of fulfilling tasks resulting in their personal satisfaction.

Provide continuing education to meet self-development needs:

The volunteers will be provided with opportunities for personal growth and development through on the job training ensuring they will have the knowledge necessary for high performance.

Provide feedback:

Information about job performance will be provided regularly on both a formal and an informal basis. This will include opportunities for the volunteers to request different, more personally fulfilling duties.

Make volunteers feel appreciated:

Volunteers will be nurtured with support and recognition so that they may understand the importance of their contribution to the Hudson Public Library.

It shall be understood that there is no hourly compensation or fringe benefits paid to volunteers. Volunteers will not, however, be thought of as a free source of labor. Their needs will be considered along with those of paid staff members.

All persons interested in volunteering at the Hudson Public Library will complete a volunteer application provided by the library. All potential volunteers will be subject to a background check by the Hudson Police Department. The Director or an appointed Volunteer Coordinator will make decisions concerning who will or will not be allowed to participate in the program.

Approved: 6/3/1996

Amended: 3/7/2000

Reviewed: 1/3/2006

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