

Community Service Worker Agreement

Name: _____

Address: _____

Telephone: _____ Violation: _____

Date of Birth: _____ Case Worker: _____ Phone: _____

Health Limitations: _____

Social Security Number: _____ Hours Needed: _____

Minors residing in or attending school in the Hudson Community School District will be accepted for community service work with the approval of the Library Director and in accordance with official policy of the Hudson Public Library. The Hudson Police Department will be consulted for a background check and for verification of the violation. The Library Director will also consult with the candidate's caseworker. The Community Service Worker will work under the supervision of full time staff as required for insurability by the agency assigning the required hours. Every effort will be made by the library staff to protect the confidentiality of the Community Service Worker during the performance of the assigned duties.

All workers must agree to comply with the following conditions:

I hereby agree to:

- Treat the Library Director, Library Staff, and patrons of the Hudson Public Library with courtesy and respect.
- Schedule my hours with the library director in advance and to be prompt and reliable in completing the scheduled hours.
- Cooperate fully with the library staff to efficiently complete assigned duties.
- Discourage my friends from dropping by the library strictly to socialize thus distracting me from my duties.
- Dress appropriately for work in a public service setting.
(Nice jeans and a tasteful shirt are fine.)

Any serious violation of this agreement will result in termination of community service privileges and notification of the caseworker.

Signed: _____ Date: _____

Library Director: _____ Date: _____

Approved: 6/24/1996

Amended: 3/7/2000

Amended: 4/4/2005

Reviewed: 1/3/2006

Reviewed: 02/02/2009